Headquarters Personnel 1051 Wire Road Auburn, Alabama 36832

# State Professional Trainee

Office Phone: (334) 844-4648 Office Fax: (334) 887-0228

Under Study for Forensic Scientist, Associate

Salary: \$31,488.00 - \$47,757.60

### **IOB INFORMATION**

The State Professional Trainee position is a training job class to prepare individuals in qualifying for Forensic Scientist. Associate.

## **MINIMUM REQUIREMENTS**

Bachelor's degree from an accredited\* college or university with a major in Chemistry, Biology, Bio-Chemistry, Medical Technology, Pharmacology, Medicinal Chemistry, Genetics, Physics, Toxicology, Chemical Engineering, Mathematics or closely related field.

A Master's Degree from an accredited college or university in one of the above majors will substitute for up to one year of required experience.

### **EXPERIENCE**

Cannot have more than 2 years experience. Candidates with experience can apply; however, once the total experience reaches 2 years, the employee must be promoted/appointed to Forensic Scientist, Associate or be terminated. State Personnel determines how much previous experience will be credited to applicants.

Persons with a Master's Degree can only work as a State Professional Trainee for 1 year.

#### **APPLICATION PROCESS**

Candidates must complete and submit an application along with official college transcript for each accredited postsecondary institution attended. Original transcripts can be sent directly from the school to ADFS Personnel or can be issued to the student. Photocopies, faxed or information obtain from the internet will NOT be accepted.

Once chosen, the candidate must sign a Limited Tenure Agreement.

#### **LIMITED TENURE INFORMATION**

- a. The minimum qualifications for the position must meet the criteria of requiring a degree and no more than two (2) years of experience. Any candidate that has experience, but less than 2 years, will still qualify. However, once the candidate has reached 2 years combined experience, they must be appointed or the appointment will end.
- b. Limited Tenure Appointments can last for no more than two (2) years. By that time, employees so appointed must either have been employed through the normal competitive process or separated from employment.
- c. Employees appointed through this process will not serve a probationary period and cannot receive permanent status or a six (6) month raise. They may, however, be considered for annual performance evaluations and raises. Employees will also receive benefits such as insurance, retirement and leave.