Class Title: State Professional Trainee – Understudy for Forensic Scientist, Associate
Class Code: 11915
Grade Number: 68
Pay Plan: State Personnel Department Pay Plan for State Professional Trainee - 11915

JOB INFORMATION

The Alabama Department of Forensic Sciences (ADFS) utilizes the State Professional Trainee (SPT) classification to fill vacant positions of Forensic Scientist, Associate. SPT is a training job class where the individual must meet all the minimum requirements for Forensic Scientist, Associate at the end of the training period. The majority of SPT training is conducted in our laboratory in Hoover, AL/Shelby County, AL. At the end of training the permanent job assignment could be located throughout the state.

MINIMUM REQUIREMENTS

Bachelor's degree from an accredited college or university with a major in Chemistry, Biology, Bio-Chemistry, Medical Technology, Pharmacology, Medicinal Chemistry, Genetics, Physics, Toxicology, Chemical Engineering, Mathematics or closely related field.

A Master's Degree from an accredited college or university in one of the above majors will substitute for up to one year of required experience. Persons with a Master's Degree can only be in the position of State Professional Trainee for 1 year.

A Ph.D. disqualifies you for State Professional Trainee. Please submit an application directly to State Personnel Department for Forensic Scientist, Associate.

NOTE: If you have applied for Forensic Scientist, Associate and State Personnel has accepted your application, you DO NOT qualify for State Professional Trainee.

EXPERIENCE

If chosen, the individual cannot have more than 2 years' experience. Candidates with experience can apply; however, once the total experience reaches 2 years, the employee must be promoted/appointed to Forensic Scientist, Associate or be terminated. State Personnel will determine how much previous experience will be credited to applicants.

APPLICATION PROCESS

To place an application on file, please complete and submit an application directly to ADFS Personnel Section at the address below. Along with the application, you must submit a copy of your official college transcript for each accredited postsecondary institution attended. Photocopies of transcripts, unofficial transcripts and information obtained from the internet will be accepted at this step. Applications without a copy of your transcript may not be considered until transcript is received.

Submission of an application does not guarantee employment.

If chosen, the candidate must sign a Limited Tenure Agreement and an official college transcript provided. An updated application may be required.

LIMITED TENURE INFORMATION

1) The minimum qualifications for the position must meet the criteria of requiring a degree and no more than two (2) years of experience. Any candidate that has experience, but less than 2 years, will still qualify. However, once the candidate has reached 2 years combined experience, they must be appointed or the appointment will end.
2) Limited Tenure Appointments can last for no more than two (2) years. By that time, employees so appointed must either have been employed through the normal competitive process or separated from employment.
3) Employees appointed through this process will not serve a probationary period and cannot receive permanent status or a six (6) month raise. They may, however, be considered for annual performance evaluations and raises. Employees will also receive benefits such as insurance, retirement and leave.